

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
REGULAR MEETING
Yale High School Media Center
Thursday, October 6, 2022 – 7:00 PM**

MEETING MINUTES

1. CALL TO ORDER

President Bullard called the meeting to order at 7:00 PM.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

President Bullard led the Pledge of Allegiance which was followed by a Moment of Silence.

3. ROLL CALL

Members Present: Bullard, Charney, Hurlburt, Hoppe, Johnson, Lashbrook

Members Absent: French

Also Present: Superintendent Kurt Sutton

Director of Business Services Beky Silkworth

Secretary to the Board Nancy Maplethorpe

Lewis & Knopf CPA Akshay Kapoor, Meghan & Mike Butler, Kathleen Hooper, Coleeta Vesper, Dru Runnals, Kate Favre and other audience members

4. ADOPTION OF THE AGENDA

Motion by Charney seconded by Hoppe to adopt the agenda as presented.

Ayes: 6

Nays: 0

Absent: 1

Motion Carried

5. CORRESPONDENCE - None

6. SUPERINTENDENT'S REPORT

Superintendent Sutton discussed the following:

- Yale High School counselors and principals are beginning 'entrance' interviews with our current freshmen students.
- 'Homework Help' has been added this year for students after school from 2:30-3:30 PM.
- The high school has a new Michigan College Access Network (MCAN) advisor, Holly Iseler, a 2017 YHS grad with a psychology major from SVSU.
- Patt Bertram dropped off an additional check for \$2,000 to support scholarships for YHS graduates from the Yale Alumni Association.

7. PUBLIC PARTICIPATION

A. Guests: None

B. Agenda Items: None

C. Non-Agenda Items:

Coleeta Vesper praised the district for all the great things happening from athletics to the recent alumni reunion and gave kudos to President Bullard and Superintendent Sutton for their wonderful speeches at the event. She added that she especially enjoyed the clip shown that was produced by the high school AV class.

8. APPROVAL OF FINANCIAL REPORTS

A. Treasurer's Report and Monthly Bills in the amount of **\$639,269.97 for General Fund, \$425,253.95 for debt payments due on November 1 and \$93,508.00 for the QZAB Payment due on November 1.**

Motion by Charney seconded by Johnson to acknowledge receipt of the Treasurer's Report and approve monthly bills in the amount of **\$639,269.97 for General Fund \$425,253.95 for debt payments due on November 1 and \$93,508.00 for the QZAB Payment due on November 1.**

Roll Call Vote:

Bullard - Yes, French - Abs., Charney - Yes, Hurlburt - Yes, Hoppe - Yes, Johnson - Yes, Lashbrook - Yes

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

9. APPROVAL OF PERSONNEL REPORT

A. Hiring

1. Brian Nicol, Yale Junior High Special Education Teacher
2. Olivia Hoist, Avoca Elementary Teacher
3. Chelsea Watson, Yale Junior High Instructional/Non-Instructional Aide

B. Resignation

1. Amanda Myers, Yale Elementary Aide
2. Judith Wilfong, Child Care Aide

C. Recommendations to the Substitute List

Motion by Charney seconded by Hurlburt to approve the Personnel Report as presented.

Bullard - Yes, French - Abs., Charney - Yes, Hurlburt - Yes, Hoppe - Yes, Johnson - Yes, Lashbrook - Yes

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

10. OLD BUSINESS - None

11. NEW BUSINESS

A. 2021-2022 Audit Presentation, Lewis & Knopf, P.C. & Acceptance of Audit

Motion by Charney seconded by Johnson to accept the 2020-2021 Audit as presented.

Roll Call Vote:

Bullard - Yes, French - Abs., Charney - Yes, Hurlburt - Yes, Hoppe - Yes, Johnson - Yes, Lashbrook - Yes

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Auditor Akshay Kapoor (Lewis & Knopf, P.C.) reviewed the June 30, 2022 Audit Report and praised Business Services Director Betsy Silkworth and her staff, Kathleen Hooper and Ashley Garofalo, for preparing the audit and for the district's ability to remain financially stable this year. The district received a "Clean" "Unmodified" audit opinion which is the highest level of assurance possible for the district's financial statements.

B. Approval of 2022-2023 Yale Junior High Bond Project

Motion by Johnson seconded by Charney to award the junior high renovation projects to the vendors at the amounts listed as follows:

Scope of Work	Contractor	Base Bid	Alternate(s) & Price	Total with Alternates
Electrical	Brenner Electric	\$890,000	A9 (Label Circuits)- \$28,500 A10 (Relocate Kitchen Circuits)- \$2,650 A11(Add outlets in science rooms)-\$2,650 A12 (Replace 150KVA Transformer)- \$10,500 A13 (Replace existing 75KVA Transformer)- \$5,500	\$939,800
Temperature Controls	Metro Controls Inc.	\$300,000	N/A	\$300,000
General Construction	R & E Development Group, LLC	\$786,089	A4- (Casework) \$41,500	\$827,589

Mechanical	Advantage Mechanical Group	\$1,275,000	N/A	\$1,275,000
Ceiling	R & E Development Group, LLC	\$279,638	N/A	\$279,638
Testing and Balancing	Ener-Tech Testing	\$38,000	N/A	\$38,000
Total		\$3,568,727	\$91,300	\$3,660,027

** Flooring was also with this package. The Board of Education Building & Grounds Committee recommends putting the flooring work back out for bid and will award this work at the November 2022 regular meeting.*

Roll Call Vote:

Bullard - Yes, French - Abs., Charney - Yes, Hurlburt - Yes, Hoppe - Yes, Johnson - Yes, Lashbrook - Yes

Ayes: 6

Nays: 0

Absent: 1

Motion Carried

12. COMMENTS FROM BOARD MEMBERS, ADMINISTRATION

- Secretary Hurlburt made the following statement: "My wife Robin and I are purchasing Serious Graphics & Signs in Yale, MI. The purchase will be completed on November 1, 2022. I, and the rest of the Board, are aware of the conflict of interest that will exist upon my ownership between my position on the Board and the District doing business with Serious Graphics."

President Bullard and Superintendent Sutton went on to explain that the Board is working through the legal process, utilizing MASB for their legal opinion, to ensure we are doing our due diligence so that no rules or policies are broken.

- Superintendent Sutton reminded everyone that last Sunday was National Custodian's Day and thanked the custodial staff for all that they do to keep our buildings in excellent condition. In addition, he announced that October is Principals' month and added what an excellent group of leaders we have in our district. Mr. Sutton also praised the Buildings and Grounds Committee for their diligence in working with the contractors on the junior high renovation projects and added that the end result is that the community wins.
- All Board members thanked Business Services Director Beky Silkworth and her team for their hard work. Member Lashbrook pointed out that the Board is able to focus on academics and other areas because they never have to worry about the money. Superintendent Sutton echoed the same sentiments and gave appreciation to Beky, Ashley Garofalo and Kathleen Hooper for a job well done.

13. ADJOURNMENT BY CONSENSUS: 7:44 PM.

MARK HURLBURT, Secretary
Yale Board of Education